



April 22, 2021

INFORMATION ACTION

SUBJECT: DEPARTMENT OF GENERAL SERVICES, HUMAN RESOURCES AGREEMENT APPROVAL

RECOMMENDATION

First 5 California (F5CA) staff recommends the Commission approve an interagency agreement with the Department of General Services (DGS) for human resources services for up to \$185,000.00 for one year (July 1, 2021 through June 30, 2022).

SUMMARY OF THE ISSUE

Since the Commission's inception, DGS has provided human resources services to F5CA. These services include, but are not limited to, payroll, labor relations, and establishing or filling positions. F5CA's personnel liaison works closely with DGS staff to ensure all F5CA's personnel practices adhere to DGS' and the California Department of Human Resources' rules and regulations.

SUMMARY OF PREVIOUS COMMISSION DISCUSSION AND ACTION

This routine interagency agreement is renewed every year after the expiration of each previous contract. The Commission approved the current contract (July 1, 2020 through June 30, 2021) at its April 23, 2020, Commission Meeting.

FISCAL DETAIL

The DGS human resources services contract will be paid with funds from the Administration account (0638).

	FY 2021–22
Beginning Balance	\$8,546,658.00
Budgeted Expenditures	\$5,392,191.00
DGS - Human Resources Contract	\$185,000.00
Projected Revenue	\$3,928,998.00
15% Reserve	\$562,557.00
Net Year End Balance	\$6,335,908.00

ATTACHMENTS

None.